



## Department of Toxic Substances Control

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**Edmund G. Brown Jr.**  
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**Date:**

**SUBJECT: REQUEST FOR RISK MANAGEMENT PLAN (RMP)**

The Department of Toxic Substances Control Trinity Certified Unified Program Agency (DTSC Trinity CUPA) has established a deadline for submission or recertification of Risk Management Plans (RMP) for all stationary sources that have a covered process under the California Accidental Release Prevention (CalARP) Program. Our records indicate that you own or operate one or more of these facilities. The deadline for submission or recertification of RMP and implementation of the applicable level of prevention programs is **December 31, (year)**, a paper and an electronic copy in Word or Excel software is required.

The CalARP statute is found in Article 2 of Chapter 6.95 of the California Health and Safety Code and the regulations are in title 19 of the California Code of Regulations commencing with section 2735.1. Pursuant to section 25534 of the California Health and Safety Code, this administering agency is requiring the submission of a RMP prepared in accordance with State and DTSC Trinity CUPA requirements for all subject facilities in the jurisdiction of the DTSC Trinity CUPA.

The California regulations require the stationary source to work closely with the administering agency in several areas of RMP preparation which include the level of detail of the technical studies and the level of program documentation. In order to initiate coordination between the DTSC Trinity CUPA and the stationary source, we are requiring a current CalARP registration form and a Basic CalARP Work Plan for each stationary source. Both forms are enclosed in this mailing and are due in this office no later than **June 30, (year)**. You are not required to select a consultant and you may change the work plan information as needed during the process. After the work plan is received, the DTSC Trinity CUPA will send additional information regarding filing and documentation to the contact individual specified on the work plan.

For Further Information:

1. The Governor's office of California Emergency Management Agency has information, including the text of the CalARP regulations, under the Hazardous Materials section of their web page (<http://www.calema.ca.gov>).
2. EPA has many guidance documents for the Clean Air Act 112 (r) Accidental Release Prevention Program which may be applicable to preparation of your RMP: <http://www.epa.gov.swercepp/pubs/table.html>.
3. For information specific to the requirements of the DTSC Trinity CUPA, contact Dan Pineschi at (916) 255-6678.

If your facility does not handle regulated substances above the thresholds specified in the regulated substance list (Appendix C of the enclosed Business Emergency/Contingency Plan Guidelines and Forms), notify this office by filing a complete business emergency/contingency plan that accurately reflects your inventory. Business plan inventories are required to be filed annually and within 30 days of a significant change.

Please feel free to contact me at any time during this process.

Sincerely,

**Roger Vintze**  
Environmental Program Manager I (Sup)  
DTSC Trinity CUPA